



**WATFORD
BOROUGH
COUNCIL**

**Notice of Executive Key Decisions and Executive Decisions which are
confidential under the terms of the
Local Government Act 1972 Part 3 Schedule 12A**

Contact Officer: Caroline Harris,
Democratic Services Manager
Telephone: 01923 278372
Email: Democraticservices@watford.gov.uk

Date of Issue: 21 October 2019

- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings £250,000 and above or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
 - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.

- The list is updated and published on the Council's web-site as required.
- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Peter Taylor	Strategic partnerships/external relationships and community safety
Councillor Karen Collett	Deputy Mayor and Portfolio Holder for Community – Equalities, Community cohesion, refugees, community engagement, third sector and community groups (outreach and impact) and community services (play/culture/sport, environmental health and licensing)
Councillor Stephen Johnson	Property and Housing – Property Investment Board, WBC asset base and private sector housing
Councillor Iain Sharpe	Regeneration and Development – Development Management, Planning Policy and Economic Development, Transport, Building Control, Parking and Projects and major projects
Councillor Tim Williams	Client Services – Outsourced services, client services, contract management and commissioning framework
Councillor Mark Watkin	Resources and Customer Service – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151, Customer Services and Shared Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>To award the contract for the council's Business Intelligence partner The requirement for a partner was identified as part of the Watford 2020 programme and the appointment will be following a competitive procurement process.</p>	<p>Andrew Cox Group Head of Transformation andrew.cox@watford.gov.uk</p>	<p>Group Head of Service Transformation</p>	<p>September 2019</p>		
<p>Watford High Street (North) and Cultural Hub Masterplan Progress Report Report will discuss interim feedback on the masterplan consultation and next steps</p>	<p>Gaurav Choksi Project Manager (Watford Junction) gaurav.choksi@watford.gov.uk</p>	<p>Cabinet</p>	<p>October 2019</p>	<p>Watford High Street (North) and Cultural Hub Masterplan Progress Report</p>	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>Watford 2020: Transport and Infrastructure Detailed Design and Business Case Proposals and Business Case developed through the Watford 2020 Programme for the future design and associated business case for the Transport and Infrastructure Service in accordance with the programme vision and design principles.</p>	<p>Andrew Cox, Helen Fisher Group Head of Transformation andrew.cox@watford.gov.uk, Interim Group Head of Place Shaping helen.fisher@watford.gov.uk</p>	<p>Cabinet</p>	<p>October 2019</p>	<p>Watford 2020: Transport and Infrastructure Detailed Design and Business Case</p>	<p>This report is considered Part B in accordance with Paragraph 2 of Part 1 Schedule 12A as it contains information which is likely to reveal the identity of an individual.</p>
<p>Cassiobury Footpath 30 To update Cabinet on the designation of footpath 30 as shared surface footpath and cycle path and associated works to facilitate.</p>	<p>Kathryn Robson Group Head of Corporate Strategy and Communications kathryn.robson@watford.gov.uk</p>	<p>Cabinet</p>	<p>November 2019</p>	<p>Cassiobury Footpath 30</p>	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>Print and Post Contracts Award Through the Watford 2020 Programme procurement processes have been initiated for the provision of print and post services. This report presents the recommendation of these procurement processes, the associated business case and proposed consequential delivery model changes.</p>	<p>Andrew Cox Group Head of Transformation andrew.cox@watford.gov.uk</p>	<p>Cabinet</p>	<p>November 2019</p>	<p>Print and Post Contracts Award</p>	<p>Delivery model changes will potentially allow for the identification of an individual.</p> <p>Procurement recommendations will relate to the financial or business affairs of the recommended bidders.</p>
<p>Waste and Recycling contract variations Variations to the contract for provision of waste, recycling, street cleansing and parks services</p>	<p>Alan Gough Group Head of Community and Environmental Services alan.gough@watford.gov.uk</p>	<p>Cabinet</p>	<p>November 2019</p>	<p>Waste and Recycling contract variations</p>	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Domestic Abuse Policy The policy concerning the council's responsibility and response to domestic abuse has been reviewed and refreshed.	Justine Hoy Head of Community Protection justine.hoy@watford.gov.uk	Cabinet	November 2019	Domestic Abuse Policy	
Safeguarding Policy The safeguarding policy that sets out the councils role and responsibilities has been reviewed and refreshed.	Justine Hoy Head of Community Protection justine.hoy@watford.gov.uk	Cabinet	November 2019	Safeguarding Policy	
Statement of Community Involvement	Vicky Hughes Planning Policy Officer vicky.hughes@watford.gov.uk	Cabinet	November 2019	Statement of Community Involvement	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>Woodside Masterplan Update</p> <p>In 2016, a report was considered by Portfolio Holders with regards to the proposed development at Woodside Playing Fields. The project was originally defined as part of the Sports Facilities Strategy which highlighted the potential to improve this site with a number of enhanced Sports Facilities. A number of initial opportunities were identified for the redevelopment of this area.</p> <p>A significant amount of work has been completed including the development of a masterplan supported by a detailed budget cost estimate. Following consultation additional options were evaluated and a phased approach agreed. The evaluation of options are being progressed, approval is now required to advance the project and proceed to appointment of the design team for Phase 1</p>	<p>Paul Rabbitts Head of Parks, Open Spaces and Projects paul.rabbitts@watford.gov.uk</p>	<p>Cabinet</p>	<p>November 2019</p>	<p>Woodside Masterplan Update Appendix C - WBC Woodside Consultation Report Draft Ver 1.0 10Oct18.pdf Appendix D - Woodside Project Risk Register 20190217.xlsx Woodside Masterplan Update</p>	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Riverwell- Multi Storey Car Park The delivery of a 1440 space multi storey car park at Watford Riverwell	Martin Jones Head of Regeneration and Property martin.jones@watford.gov.uk	Cabinet	January 2020	Riverwell- Multi Storey Car Park	Commercially sensitive
Homelessness & Rough Sleeping Strategy The council's strategy for responding to homelessness and rough sleeping in the borough of Watford	Ayaz Maqsood Head of Housing ayaz.maqsood@watford.gov.uk	Cabinet	February 2020	Homelessness & Rough Sleeping Strategy	